



## **Kars on the Rideau School Council Meeting Minutes of March 20<sup>th</sup> 2018**

The meeting was called to order at 7:00pm. Minutes taken by Julien Franche.

**Present:** Sherrie Guthrie, Diane Dey, Shereene deRosayro, Vicki Arkinstall, Rowena Pearl, Bonnie Fiarchuk, Carrie Desormeaux (Quorum was met)

### **1. Welcome and Introductions**

Shereene deRosayro presiding over the meeting.

### **2. Principal's Report (Sherrie)**

- Pancake breakfast raised over \$5000 and got sent to the education foundation of Ottawa.
- The school was presented an award for its Kindness program.
- Dance-a-thon decided to go with the "Greece" theme.
  - A date has not yet been established.
  - Teachers are still on-board... more details to come at next month's meeting
- Guest speakers / motivational speakers
  - Kara waiting for Rick to send contact info.
  - Waiting on speaker recommendations from Lynn Scott
  - Sherrie G will look into it and get more info and provide the Parent council

### **3. Treasurer's Report (Carrie)**

- Carrie added school trips to the budget
- Scientist in the School invoices come directly to council. \$190 per invoice. They are in groups instead of one big invoice. Debby will kindly take care of sending council cheques to Scientists in the School.
- Closing balance of \$13,076
- Cheques written for Raconte moi les sons, Casse-tete chinois, Indigo, Greg LeRock
- Add a column to the budget for website costs

### **4. Approval of Minutes**

**Due to the absence of the Secretary at the March meeting the February 2018 minutes and the March 2018 minutes will need to be approved at next months' meeting.**

### **5. Teachers request (Sherrie)**

- Spending request for “What in the world” online educational resources subscription for grades 6 to 8 for 2018/2019 school year starting in September.
- Canadian reader is in French and “What in the World” is in French.
- Total cost for the upcoming school year subscription beginning in September 2018 is \$190.29

**Motioned by:** Bonnie

**Seconded by:** Diane

## 6. Current Council Business

- Greening Committee Leader, Bonnie, will need funds for garden cleanup and spring planting. Funds are available in budget under greening committee standing motion.

**Motioned by:** Diane

**Seconded by:** Bonnie

- Grade 8 graduation.
  - Bonnie has a group of moms interested to help organize the event.
  - Look for people for DJ / Music / Decorations / parking / etc.
  - Proposal for Julien to make a volunteer and event page on the council website for this event.
- Little Caesars Pizza fund raiser – presentation proposal by Rachel Polite
  - Another local school made over \$2000. Barely any work.
  - Make sure a flyer goes home with the kids.
  - Can order online.
  - The school would get \$5 for every pizza kit that is sold. Little Caesars has drop-off dates.
  - We tell parents that pickup would be on a specific date between x hours.
  - Rachel is volunteering to head this fund raiser and will require 2 more helping hands.
  - Proposed Timeline: Delivery date the 1st week of June so the blitz would start the 1st week of May. This has to be presented to Rick for approval.

**Motioned by:** Carrie

**Seconded by:** Bonnie

- **Hot Lunch Coordinator** – Discussion: Should this be an executive position?
  - The roles and responsibilities of the Hot Lunch Coordinator need to be more clearly defined. This role has grown substantially with the implementation of the new online ordering website.
  - Funds from the online ordering site are transferred directly into our PayPal account minus fees. These numbers need to be reconciled with the online ordering system and the council treasurer. To reconcile these numbers the Hot Lunch Coordinator has been accessing PayPal. Council members feel that only official Executive members should have access to PayPal so for greater transparency council members would like to make the Hot Lunch Coordinator position an official Executive Position.
  - The Hot Lunch Coordinator will report to the Treasurer and Chair/Co-Chairs.
  - Julien will find out if you can have different levels of permissions to log into PayPal for accountability. Currently executive council members use one generic account and password to log into PayPal.
  - Official vote for Hot Lunch Coordinator position to be a KOTR Parent Council Executive Position with access to the safe and PayPal password.

**Motioned by:** Bonnie

**Seconded by:** Rowena

- Official vote for Kim Cable to be appointed to the position of Hot Lunch Coordinator. Kim has kindly been volunteering her time to setup and run this program. Thanks Kim.

**Motioned by:** Diane  
**Seconded by:** Bonnie

## **7. Council Website – Julien**

Still have more research to do but will go the WordPress site hosted and ready by next September.

## **8. Coordinator Updates**

### **Cake Walk**

- Tanya will need Sherrie or Angela to help her create the class schedule.
- They can use the class schedule as the Jar-walk because it's similar.
- Tanya needs brown paper bags and labels.

### **Used Book Sale**

- On track. Melissa is organized. Books are already coming in.

### **Teacher Appreciation Luncheon**

- Diane making arrangements for a caterer.
- 45 OCT, 6 ECE 4 in the office and 5 Custodial staff = 60 people for the luncheon
- Budget is set at \$1000 (about \$16/person).
- To support local, deserts will be done by Tanya Mercer of sugarhouscakes.

Meeting adjourned at 9pm.

*Next meeting will be on April 10, 2018.*